

**WEST SOUND UTILITY DISTRICT  
RESOLUTION 437-13**

**A RESOLUTION OF THE  
WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS  
AUTHORIZING THE AWARD OF A SMALL WORKS CONTRACT FOR THE  
SOUTH KITSAP WATER RECLAMATION FACILITY WINDOW  
REPLACEMENT PROJECT TO SOUND GLASS**

**WHEREAS**, the South Kitsap Water Reclamation Facility (SKWRF) 2013 Capital budget contains \$102,000 for the window replacement project; and

**WHEREAS**, West Sound Utility District staff prepared and advertised the plans and specifications for the SKWRF window replacement project; and

**WHEREAS**, the District distributed project plans and project material to 119 project bidders and two commercial window contractors in Kitsap County; and

**WHEREAS**, the District received three contractor inquiries about the project and two bids from the small works roster were submitted; and

**WHEREAS**, the bid received from Sound Glass Sales, Inc. was the lowest responsible bid and came in under the estimated capital budget for the project; **NOW THEREFORE**,

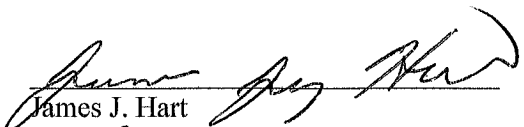
**THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT  
HEREBY RESOLVES:**

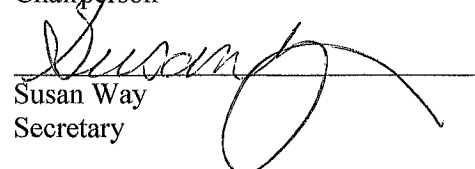
**Section 1.** West Sound Utility District hereby approves and awards the contract for the SKWRF Window Replacement project to Sound Glass Sales, Inc., Bremerton, WA, in the amount of \$91,006.80, which includes state sales tax.

**Section 2.** The General Manager is hereby authorized to execute the small works contract with Sound Glass Sales, Inc., and is further authorized to approve amendments to the Contract or change orders in an amount not to exceed 10% of the Contract amount, provided the changes are: a) within the scope of the project; b) consistent with the bid process; and c) executed in writing.

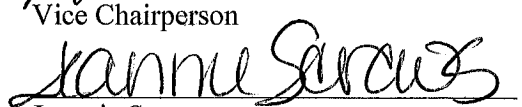
**APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District** at a regular scheduled meeting on June 18, 2013.

**WEST SOUND UTILITY DISTRICT**  
Kitsap County, Washington

  
James J. Hart  
Chairperson

  
Susan Way  
Secretary

  
Jerry Lundberg  
Vice Chairperson

  
Jeannie Screws  
Commissioner