

**WEST SOUND UTILITY DISTRICT
RESOLUTION 359-12**

**A RESOLUTION OF THE
WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS
APPROVING REVISIONS TO THE DISTRICT'S
INCLEMENT WEATHER POLICY**

WHEREAS, the current inclement weather policy has provided confusion to District staff and is in need of being updated; NOW, THEREFORE,

**THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT
HEREBY RESOLVES:**


Section 1. Section 2.12 of West Sound Utility District's Personnel Policies (Resolution 237-10) is hereby amended to read as follows:

~~Office Closure Due to Inclement Weather.~~ "Inclement Weather Policy" The District offices will remain open unless the General Manager or his/her designee announces ~~an office closure~~ a delayed opening or early closure. The decision regarding a delayed opening or early closure of the District offices due to inclement weather rests with the General Manager or his/her designee.

Regular and part-time employees who reported to work and are sent home due to subsequent delayed opening or early closure will be credited for the entire scheduled work day. Regular and part time employees who were scheduled for work hours prior to the closures, who were unable to report to work at the District office, will be granted the option of utilizing any earned compensatory time, ~~or~~ accrued annual leave in lieu of receiving leave without pay, or provided an opportunity to make up time following FLSA standards (make up time cannot result in an overtime situation).

APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District at a regular scheduled meeting on March 19, 2012.

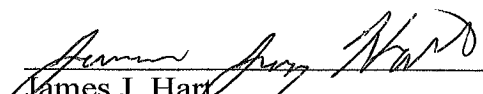
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Kitsap County, Washington




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