

**WEST SOUND UTILITY DISTRICT  
RESOLUTION 559-15**

**A RESOLUTION OF THE  
WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS  
APPROVING A RISK MANAGEMENT PROGRAM POLICY**

**WHEREAS**, West Sound Utility District is committed to excellence in the operation and management of the District's water and sewer utility services and business activities; and

**WHEREAS**, risk management is an integral contributor to sound governance and fosters effective decision making to achieve the Board of Commissioner's goals and objectives which focuses on the best interest of the District's customer; and

**WHEREAS**, the Board desires to have a comprehensive and clear risk management policy and defined level of responsibilities; NOW, THEREFORE,

**THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY  
RESOLVES AS FOLLOWS:**

Section 1. Risk Management Policy Statement

West Sound Utility District's mission is to effectively prevent, control and minimize financial risks while providing optimum services to District customers and employees through the centralized administration of healthcare, safety, loss control, employee benefit and other risk management programs. The purpose of this Policy is to formalize the Board of Commissioner's commitment to risk management and establish responsibilities for the application of risk management within the District's daily practices and operations.

Section 2. Program Goals

- Minimize or eliminate the conditions and practices that cause loss and damage.
- Provide guidance, direction, oversight and coordination of a District-wide risk management program.
- Provide effective, proactive loss prevention programs, policies and procedures and ensure compliance with OSHA standards.

Section 3. Policy Scope

This risk management policy applies to all operations and functions of the Board of Commissioners including operational, project and strategic.

Section 4. Principles

The following principles underpin West Sound Utility District's approach to addressing uncertainty:

- Guide a risk management approach to operational and strategic decision making aimed at enhancing achievement of the District, strategies and actions and focus on the best interests of the District's customers and the community served by the District.
- Proactively manage risks that could impact on the District's achievements, strategies and actions in a structured and consistent manner.

- Integrate a consistent risk management approach to organizational systems and functions including planning, resource allocation priorities, internal audit and control processes.
- Embed risk management in the District's culture and values.

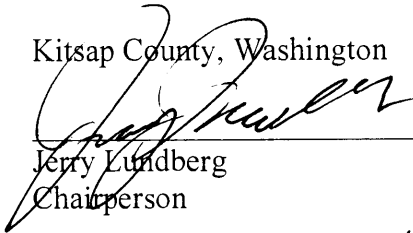
Section 5. Roles and Responsibilities

The Board is responsible for setting the organization's risk level and oversight of the District's systems for managing risk, including approving and reviewing the District's risk management policy. The Board shall hereby delegate various duties and responsibilities to the District's General Manager to establish procedures and standards to assist with the management of West Sound Utility District's risk profile. The General Manager shall have the overall accountability for an effective risk management program.

**APPROVED and ADOPTED** by the Board of Commissioners of West Sound Utility District at a Board meeting scheduled on August 3, 2015.

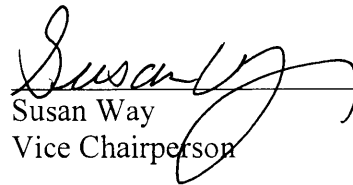
**WEST SOUND UTILITY DISTRICT**

Kitsap County, Washington



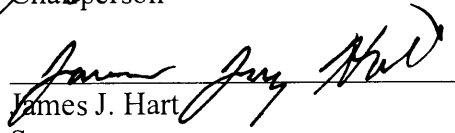
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Jerry Lundberg  
Chairperson



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Susan Way  
Vice Chairperson



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James J. Hart  
Secretary