

WEST SOUND UTILITY DISTRICT
RESOLUTION 536-15

A RESOLUTION OF THE
WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS
APPROVING REVISIONS TO THE DISTRICT'S
EMPLOYEE'S SICK LEAVE POLICY

WHEREAS, on December 20, 2010, the Board of Commissioners adopted Resolution 237-10 approving the District's Personnel Manual; and

WHEREAS, there is a need to modify the District's sick leave policy; NOW, THEREFORE,

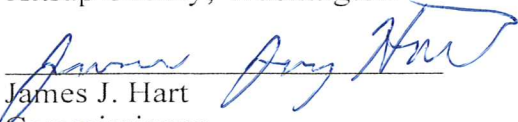
THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:

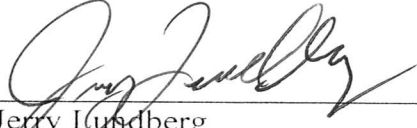
Section 1. Section 4.9 of West Sound Utility District's Personnel Policies (Resolution 237-10) is hereby amended to read as follows:

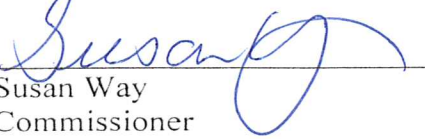
“ . . . Payment of sick leave benefits shall be contingent upon the employee notifying his or her immediate supervisor of the reason of the absence within one-half (1/2) hour before the start time of the regular work shift on each day absent. This notice requirement may be waived at the sole discretion of the General Manager during extended absences or in cases of emergency. Failure to give proper notice may result in loss of sick leave benefits for the work period for which notice was not given. Sick leave benefits may be used in units of not less than fifteen (15) minutes. Employee may use earned sick leave benefits for any absence due to personal illness or injury, including pregnancy or related conditions, or to care for a child, spouse, parent, parent-in-law or grandparent of the employee or blood relative who permanently resides in the employee's primary residence with a health condition that requires treatment or supervision; ~~or to care for a spouse, parent, parent-in-law, or grandparent of the employee who has a serious health condition or an emergency condition.~~ . . .

APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District at a regular scheduled meeting on January 20, 2015.

WEST SOUND UTILITY DISTRICT
Kitsap County, Washington


James J. Hart
Commissioner


Jerry Lundberg
Commissioner


Susan Way
Commissioner