

**WEST SOUND UTILITY DISTRICT
RESOLUTION 723-18**

**A RESOLUTION OF THE
WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS
AUTHORIZING THE AWARD OF CONTRACT FOR REHABILITATION
OF WELLS NO. 11 & 14 TO HOLT SERVICES, INC.**

WHEREAS, the District's 2018 water capital improvement budget contains \$60,000 in funding for well rehabilitation work in order to improve well production and efficiency; and

WHEREAS, the District's hydrogeologist has identified wells #11 & #14 as priority wells in need of well rehabilitation; and

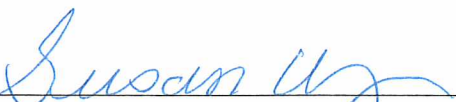
WHEREAS, District staff has sought bids for such well rehabilitation services from four drilling service companies and was able to secure quotes from Hokkaido Drilling, Inc. and Holt Services, Inc. with Holt providing the lowest responsible bid; NOW, THEREFORE,

THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:

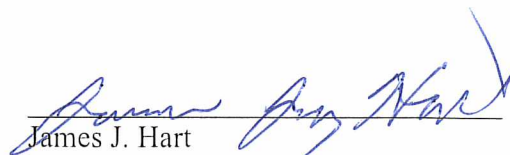
Section 1. The Board approves the attached contract (Exhibit "A") for the Wells No. 11 & 14 rehabilitation services with Holt Services, Inc. in the amount not to exceed \$38,300.00, plus state sales tax. The Board further authorizes the General Manager, on behalf of the District, to execute such contract with Holt Services, Inc.

APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District at a Board meeting scheduled on May 7, 2018.


WEST SOUND UTILITY DISTRICT
Kitsap County, Washington



Susan Way
Chairperson



James J. Hart
Vice Chairperson



Jerry Lundberg
Secretary

Public Works Contract

Parties: WEST SOUND UTILITY DISTRICT
Holt Services, Inc.

This is an agreement entered into between West Sound Utility District, a Washington State Municipal Corporation, hereinafter called "District," and Holt Services, Inc. hereinafter called "Contractor."

Pursuant to its resolutions and procedures, the District has determined the Contractor to be the lowest responsible bidder to perform the services hereinafter described. The purpose of this document is to set forth the specific terms of the parties' agreement in writing.

Now, therefore, in consideration of the foregoing recitals and the promises and covenants of the parties hereinafter set forth, they agree as follows:

1. Services to be performed by Contractor. The services to be performed are identified in the attached plans and specifications, referred to as Attachment "A" which by this reference is incorporated herein. In performing its work, the Contractor shall supply all necessary labor and materials to fully and completely finish the work called for herein.

2. Payment for Services. The total payment from the District to the Contractor for the work to be performed by the Contractor as described herein shall be the total sum of \$ 38,300.00, plus applicable Washington State sales tax. Payment of this amount shall be due and owing within forty-five days of the completion of the work by the Contractor and acceptance by the District. Acceptance shall not be unreasonably withheld.

3. Commencement/Completion of Work. The contractor shall commence its work for the District on or before May 15, 2018. All work called for herein shall be fully completed by the Contractor on or before May 31, 2018.

4. Contractor Representations. The Contractor hereby represents and warrants to the District as follows:

A. Bonding Company and License No. The Contractor is fully licensed, bonded, and in good standing with the State of Washington.

It's Contractor License Number with Washington State is _____

1) It is currently bonded with the following bonding company to do business in the State of Washington

a) Bond No. _____.

b) This bond was issued on the ____, day of _____, 20__.

2) In addition to the above, the Contractor is required to provide Payment in accordance with the Prevailing Wage regulations prior to the commencement of work.

B. Evidence of Insurance. Prior to performing its construction work, the Contractor shall provide the District with written evidence of insurance covering public liability and property damage concerning the work to be performed. If the total amount of services to be performed by the Contractor exceeds five thousand and 00/100 dollars (\$5,000.00) the coverage limits for liability shall be not less than as set forth on Attachment "B" entitled "Minimum Requirements for Certificates of Insurance" which by this reference is incorporated herein and made a part hereof. In the event Attachment "B" is applicable hereto, the Contractor shall be obligated to comply with all terms and specifications set forth therein.

C. Hold Harmless Provision. The Contractor shall indemnify, defend, and hold harmless the District, its engineer, agents, and employees from any and all claims, demands, actions, and/or liabilities of every kind and nature as may be made and/or entered against the Districts, its engineer, their agents, and employees by reason of, or arising out of, the acts or omissions of the Contractor, its agents, or employees, including costs and attorney's fees incurred by the Districts and its agents and representatives in investigating and defending against any such claims in the event of failure of the Contractor to so defend as herein required.

D. Prevailing Wages. Concerning the work called for herein, the Contractor agrees to pay hourly wages to its laborers and workers in accordance with Washington law and specifically in accordance with RCW 39.12.020 dealing with the prevailing rates to be paid on public-works projects. The Contractor represents it is fully knowledgeable concerning the terms of RCW 39.12.020. The first invoice cannot be paid until the District has received the approved Intent to Pay Prevailing Wages. Retainage shall be 5% of each invoice. Retainage cannot be released until the Affidavit of Wages Paid is approved by the State and the Department of Revenue has approved the release of funds.

E. Performance of Work. The Contractor shall perform all work in a good, workmanlike and timely fashion. All materials used by the Contractor in its work shall be of a good or superior quality. In performing its work, the Contractor shall also act in accordance with all applicable local, state, and federal laws and regulations.

F. Warranty. The Contractor represents and warrants that all services and materials used by it in its services for the District shall be completely free of defects for a period of time lasting two (2) years from the date of completion. In the event any defects are discovered within the warranty time concerning the Contractor's services or materials used by it, the Contractor shall promptly cure any said defects.

G. Non-assignment of Obligations. The contractor is hereby prohibited from assigning or in any manner transferring its obligations under this contract to any third party or entity. The Contractor shall be personally responsible for performance of all work and obligations placed upon it hereunder. The person in charge of the Contractor's work hereunder shall be Dale Abernathy, and he/she shall make him or herself available to the District representative at all reasonable time for consultation.

H. District Inspection. Prior to commencing its work, the Contractor shall meet with the District representative(s) and these parties shall set forth an inspection schedule to be followed by the District in inspecting the Contractor's work while it is in progress. The contractor shall promptly report to the District, in writing, all errors and omissions it commits in performing the work.

5. Risk of Loss. Until the Contractor's work for the District has been fully completed and accepted by the District, all risk of loss concerning the project shall be borne by the Contractor.

6. Cooperation of Parties. The parties shall strive at all times to cooperate with one another in good faith so the terms and spirit of this agreement may be carried out in a good and timely manner.

7. Legal Action. In the event either party employs an attorney to enforce or defend any claim or cause of action arising out of or relating to this agreement, or any appeal therefrom, then and in any such event, the prevailing party shall be entitled to recover from the losing party, and the losing party shall pay, all of the prevailing parties reasonable costs and attorney fees therein incurred. The venue and jurisdiction for any such action shall lie with the appropriate court in Kitsap County, Washington.

8. Complete Agreement. This agreement constitutes the full and complete agreement between the parties concerning the matters set forth herein. There are no other agreements, either written or verbal, in existence.

DATED this _____ day of _____, 20_____.

WEST SOUND UTILITY DISTRICT:

Michael Wilson, General Manager

CONTRACTOR:

~~Corporate Representative~~

On this day personally appeared before me _____, who stated that (s)he is the _____ or _____, a corporation, and that the instrument was signed on behalf of such corporation by authority of its board of directors and acknowledged such instrument to be its voluntary act and deed.

Given under my hand and official seal this ____ day of _____, 20____

Attachment "A"

Task #	Task Description	Estimated Hours	Hourly Rate	Mark-up	Estimated Cost
Well 11					
Task 1	Remove Existing Pump	8	\$ 300 ⁰⁰ /hr.	-	\$ 2400 ⁰⁰
Task 2	Video Inspection	0	by District	-	\$
Task 3	Scrub 12-inch Casing	4	\$ 300 ⁰⁰ /hr.	-	\$ 1200 ⁰⁰
Task 4	Scrub 6-inch Screen	4	\$ 300 ⁰⁰ /hr.	-	\$ 1200 ⁰⁰
Task 5	Place Aqua Clear PFD	3	\$ 300 ⁰⁰ /hr.	-	\$ 900 ⁰⁰
Task 6	Surge Aqua Clear into Formation	2	\$ 300 ⁰⁰ /hr.	-	\$ 600 ⁰⁰
Task 7	Install Temporary Pump	4	\$ 300 ⁰⁰ /hr.	-	\$ 1200 ⁰⁰
Task 8	Pump & Surge	24	\$ 300 ⁰⁰ /hr.	-	\$ 7200 ⁰⁰
Task 9	Shock Chlorination	3	\$ 300 ⁰⁰ /hr.	-	\$ 900 ⁰⁰
Task 10	Pump Until Clear	3	\$ 300 ⁰⁰ /hr.	-	\$ 900 ⁰⁰
Task 11	Remove Temporary Pump	4	\$ 300 ⁰⁰ /hr.	-	\$ 1200 ⁰⁰
Task 12	Video Inspection	0	by District	-	\$
Task 13	Reinstall Permanent Pump	8	\$ 300 ⁰⁰ /hr.	-	\$ 2400 ⁰⁰
Misc.	Chemicals and Supplies	-	-	%	\$ 300
	Subtotal	67			\$ 20,400⁰⁰
Well 14					
Task 1	Scrub 8-inch Casing	4	\$ 300 ⁰⁰ /hr.	-	\$ 1200 ⁰⁰
Task 2	Scrub 6-inch Screen	2	\$ 300 ⁰⁰ /hr.	-	\$ 600 ⁰⁰
Task 3	Place Aqua Clear PFD	3	\$ 300 ⁰⁰ /hr.	-	\$ 900 ⁰⁰
Task 4	Surge Aqua Clear into Formation	16	\$ 300 ⁰⁰ /hr.	-	\$ 4800 ⁰⁰
Task 5	Install Temporary Pump	4	\$ 300 ⁰⁰ /hr.	-	\$ 1200 ⁰⁰
Task 6	Pump Until Clear	3	\$ 300 ⁰⁰ /hr.	-	\$ 900 ⁰⁰
Task 7	Shock Chlorination	3	\$ 300 ⁰⁰ /hr.	-	\$ 900 ⁰⁰
Task 8	Pump Until Clear	3	\$ 300 ⁰⁰ /hr.	-	\$ 900 ⁰⁰
Task 9	Remove Temporary Pump	4	\$ 300 ⁰⁰ /hr.	-	\$ 1200 ⁰⁰
Task 10	Video Inspection	0	by District	-	\$
Misc.	Chemicals and Supplies	-	-	%	\$ 300
	Subtotal	42			\$ 12,900⁰⁰
Mobilization / Demobilization					
Misc.	Est. Mob / Demob	-	-	-	\$ 5000 ⁰⁰
	Subtotal				\$ 5,000⁰⁰
	WA Sales Tax	-	8.5%	-	\$ 3255.50
	Totals	109			\$ 41,747⁰⁰

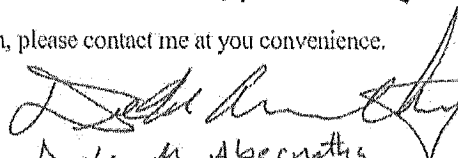
3,447
41,747

Estimated Start Date within 7 days of NTA Estimated Completion Date Approx 10 days

If you have any questions or need additional information, please contact me at your convenience.

Sincerely,
CR Hydrogeologic Consulting

Craig A. Russell, LG, LHG
10403 122nd Ave. KP N


Dale M. Abernathy
Holt Services Inc.