

1
**WEST SOUND UTILITY DISTRICT
RESOLUTION 707-18**

**A RESOLUTION OF THE
WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS
APPROVING A SOLE SOURCE PURCHASE OF MEMBRANE
REPLACEMENT FOR SKWRF**

WHEREAS, the District has allocated \$1,400,000 in the 2017-18 SKWRF Capital Improvement Budget for the replacement and upgrade of the SKWRF membrane system and cassette frames; and

WHEREAS, the membrane system and cassette frames has a limited number of manufacturers; and

WHEREAS, the Plant Manager has been in contact with manufacturing representatives of companies that manufacture this specialized equipment/system; and

WHEREAS, District staff has concluded that the purchase of this equipment qualifies as sole source acquisition based on the findings outlined in the Plant Manager's attached email (Exhibit "A") and that Suez Water Technologies & Solutions (Zenon Environmental Inc.) meets the criteria and needs of SKWRF; and

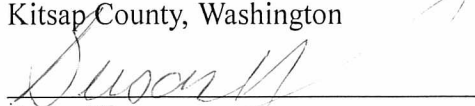
WHEREAS, according to District policy, the District's Board of Commissions need to approve by resolution a determination that the purchase of this specialized equipment qualifies as a sole source acquisition; **NOW, THEREFORE,**

THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:

Section 1. The Board of Commissioners has hereby determined that the purchase of the membrane system and cassette frames meets the criteria to qualify as a sole source acquisition and Suez Water Technologies & Solutions (Zenon Environmental Inc.) meets the criteria and needs of SKWRF to supply and install this specialized equipment.

APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District at a Board meeting scheduled on March 12, 2018.

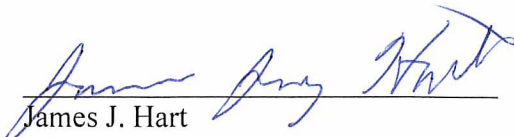
WEST SOUND UTILITY DISTRICT
Kitsap County, Washington



Susan Way
Chairperson



Jerry Lundberg
Secretary



James J. Hart
Vice Chairperson

Michael Wilson

From: Randy Screws
Sent: Thursday, March 08, 2018 7:31 AM
To: Michael Wilson
Subject: Membrane Purchase

Michael,

A contract with Zenon Environmental dba Suez Water Technologies & Solutions has been forwarded for your review, Board review and approval. The contract along with a Purchase Order is for the replacement of the membranes in the MBR which has been previously discussed and included in the 2017-2018 Biennial Budget. The contract is in the amount of \$1.442,000 less applicable tax. This is inclusive of but not limited to:

- Replacement membranes (Model 500C to 500D)
- Modification of cassette frames
- Control programming
- LEAP AIR® modification (A Puget Sound Energy grant request will be completed for potential energy conservation grant funding)
- Misc. Hardware spares
- Updated Control Documentation, Operation and Maintenance Manuals
- One year of monitoring to ensure optimized operation

The additional modifications beyond the replacement of the membranes will provide the facility with lower O&M costs.

The facility did inquire of other vendors for replacement. However due to the current infrastructure and mechanical systems it would not be economically feasible to entertain a change in manufacturer. I recommend that the Purchase Order and Contract with Zenon Environmental dba Suez Water Technologies & Solutions be approved. If you have any further questions, please let me know.

Respectfully,

Randy Screws
Plant Manager
South Kitsap Water Reclamation Facility
1165 Beach Drive East
Port Orchard, WA 98366
Direct: 360.895.6926

West Sound
UTILITY DISTRICT