

WEST SOUND UTILITY DISTRICT
Minutes of Special Board Meeting of the Board of Commissioners
Held in Commissioners Room
2924 SE Lund Avenue, Port Orchard, WA 98366
February 11th, 2013

Chairperson: James Hart
Vice Chairperson: Jerry Lundberg
Secretary: Susan Way
Commissioner: Jerry Lundberg

Attending: Michael Wilson, General Manager
Brent Winters, Operation Foreman
Randy Screw, Plant Manager
Sue Fowler, Customer Service Manager

The meeting was called to order by Commissioner Screws at 4:30 PM

1. PUBLIC COMMENTS ON NON-AGENDA ITEMS

2. BOARD DISCUSSION/ACTION ITEMS

1. Resolution 415-13, Approval of Beach Drive water main replacement project.

Commissioner Screws moved to approve Resolution 415-13, Commissioner Way seconded and all were in favor.

2. Discussion (Study Session): Resolution 414 -13, Water/Sewer Utility Rates, Fees and Charges

Commissioner Screws moved to approve Resolution 414-13, Commissioner Way seconded; no action was taken at this time.

General Manager Wilson went through the Resolution page by page to discuss the changes, deletions, improvements etc. made to the updated rate resolution.

General Manager Wilson provided the Commissioners with the Achievement Reports for 2012. He would like them to review and we will discuss at the Board Meeting on February 19th, 2013.

General Manager Wilson also reported on the most recent discussion with the Department of Revenue regarding the refund due to the District for the overpayment of excise taxes.

III APPROVAL ACCOUNT PAYABLE VOUCHERS

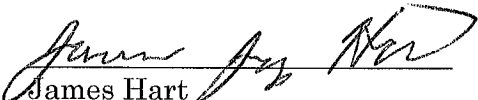
Approval of Vouchers WSUD #21622 - #21662 in the amount of \$28,652.94

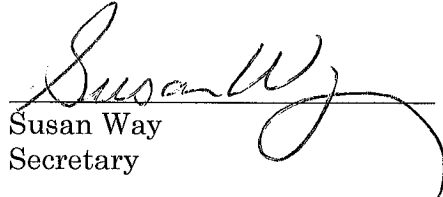
Approval of Vouchers SKWRF #11697 - #11720 in the amount of \$29,946.50.

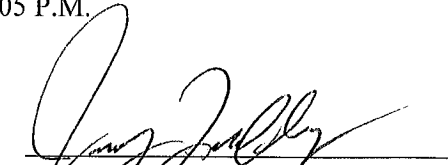
Commissioner Screw moved to approved WSUD vouchers in the amount of \$28,652.94 and SKWRF vouchers in the amount of \$29,946.59. Commissioner Way seconded and all were in favor.


IV. ADJOURNMENT

With no further discussion the meeting was adjourned 4-0 at 6:05 P.M.


James Hart
Chairperson


Susan Way
Secretary


Jerry Lundberg
Vice Chairperson


Jeannie Screws
Commissioner

**PAYROLL AND ACCOUNTS PAYABLE VOUCHER INFORMATION
FEBRUARY 11, 2013 WSUD BOARD MEETING**

FEBRUARY 2013 PAYROLL:	91925	SEWER OPERATIONS	N/A
	91926	WATER OPERATIONS	N/A
	91927	INFORMATION TECHNOLOGY	N/A
	91928	SKWRF	N/A
	GRAND TOTAL PAYROLL ALL FUNDS:		<u><u>0.00</u></u>

ACCOUNTS PAYABLE:	<u>VOUCHERS</u>	<u>DATE</u>	
91925 WASTEWATER OPERATING FUND	21622 - 21636	02/11/13	5,637.09
	TOTAL 91925:		<u>5,637.09</u>
91926 WATER OPERATING FUND	21637 - 21657	02/11/13	18,553.87
	TOTAL 91926:		<u>18,553.87</u>
91927 INFORMATION TECHNOLOGY FUND	21660 - 21662	02/11/13	1,385.34
	TOTAL 91927:		<u>1,385.34</u>
91930 WATER CIP FUND	21658 - 21659	02/11/13	3,076.64
	TOTAL 91930:		<u>3,076.64</u>
91928 SKWRF OPERATING FUND	11697 - 11720	02/11/13	29,946.59
	TOTAL 91928		<u>29,946.59</u>
91931 SKWRF CAPITAL IMPROV	TOTAL 91931		<u>0.00</u>
91933 SEWER CIP FUND	TOTAL 91933		<u>0.00</u>
	GRAND TOTAL ACCOUNTS PAYABLE ALL FUNDS:		<u><u>58,599.53</u></u>