

WEST SOUND UTILITY DISTRICT  
Minutes of Special Meeting of the Board of Commissioners  
Held in Commissioners Room  
2924 SE Lund Avenue, Port Orchard, WA 98366  
January 29<sup>th</sup>, 2013

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Chairperson: James Hart  
Vice Chairperson: Jerry Lundberg  
Secretary: Susan Way  
Commissioner: Jerry Lundberg

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Attending: Michael Wilson, General Manager  
Brent Winters, Operation Foreman  
Sue Fowler, Customer Service Manager  
Michael Whitehead, IT Manager  
Randy Screws, Plant Manager

The meeting was called to order by Commissioner Screws at 5:30 PM

Resolution 411-13, Staff Personnel Changes and Salary Adjustments

- General Manager brought explanation to the Board regarding the Salary Adjustments and Changes. After discussion they were all agreement.

Department Manager's Employment Agreements

- After discussion is was agreed the Employment Agreements are a good idea, but we will not be addressing the insurance issue at this time.

Resolution 412-13, "VUEworks "GIS Asset Software Services Contract

- Operations Foreman, Brent Winters shared with the Board how they decided upon this particular software. After discussion the Commissioners were in favor.

Resolution 414-13, Water/Sewer Rates, Charges and Fees

- General Manager Wilson discussed the project of taking three rate resolutions and combining them all into one easy to use resolution. There was much discussion regarding the changes that were being made to the rates. These will be reviewed further and discussed at the next study meeting.

With no further discussion the meeting was adjourned 4-0.

SPECIAL BOARD MEETING

PUBLIC COMMENTS ON NON-AGENDA ITEMS

BOARD DISCUSSION/ACTION ITEMS

Resolution 411-13, Staff Personnel Changes and Salary Adjustments

Commissioner Lundberg made a motion to approve Resolution 411-13, Commissioner Way seconded and all were in favor.

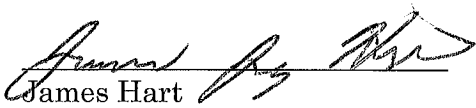
Resolution 412-13, "VUEworks" GIS Asset Software/Service Contract

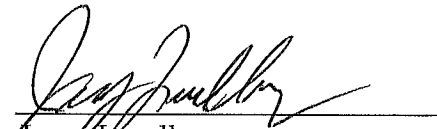
Commissioner Lundberg made a motion to approve Resolution 412-13, Commissioner Way seconded and all were in favor.

General Manager Wilson and the Commissioner decided on date of March 4<sup>th</sup>, 2013 to conduct the Reclaimed Water Workshop.


Commissioner Hart made a motion to change the meeting of February 4<sup>th</sup>, 2013 to February 11<sup>th</sup>, 2013 due to scheduling conflicts.

Commissioner Screws moved to adjourn, Commissioner Way seconded the motion approved 4-0. The meeting was concluded at 7:15 p.m.

  
James Hart  
Chairperson

  
Jerry Lundberg  
Vice Chairperson

  
Susan Way  
Secretary

  
Jeannie Screws  
Commissioner