

WEST SOUND UTILITY DISTRICT  
Minutes of Study Meeting of the Board of Commissioners  
Held in Commissioners Room  
2924 SE Lund Avenue, Port Orchard, WA 98366  
March 12<sup>th</sup>, 2012

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Chairperson: Jeannie Screws  
Vice Chairperson: Susan Way  
Secretary: James J. Hart  
Commissioner: Jerry Lundberg

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Attending: Michael Wilson, General Manager  
John Poppe, Plant Manager  
Denita Patton, Finance Manager  
Sue Fowler, Customer Service Manager  
Brent Winters, Operations Foreman


The meeting was called to order by Commissioner Screws at 4:30 PM

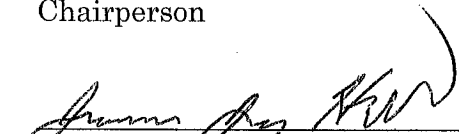
The agenda for the Study Meeting was approved by all Commissioners.


The Board of Commissioners conducted a study session to discuss the following items: 1) Puget Sound Energy Grants for SKWRF, 2) Accounts Payable Procedures, 3) Payroll Procedures, 4) Exempt Employees Resolution 5) Policy regarding inclement weather, 6) Out of State travel, 7) Interlocal Agreement with Kitsap County, 8) the Policy regarding performance evaluation reviews.

After discussion on each of these items Commissioner Hart made a motion to adjourn the meeting, Commissioner Way seconded. All were in favor, the meeting adjourned at 6:05 p.m..

  
Jeannie Screws  
Chairperson

  
Susan Way  
Vice Chairperson

  
James J. Hart  
Secretary

  
Jerry Lundberg  
Commissioner