

WEST SOUND UTILITY DISTRICT  
Minutes of Meeting of the Board of Commissioners  
Held in Office Building  
2924 SE Lund Avenue, Port Orchard, WA 98366  
Monday, June 15, 2015 3:00 p.m.

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Chairperson: Jerry Lundberg  
Vice Chairperson: Susan Way  
Commissioner: Jim Hart

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Attending: Michael Wilson, General Manager  
Brent Winters, Operations Manager  
Michael Whitehead, IT Manager  
Randy Screws, SKWRF Plant Manager

The meeting was called to order by Commissioner Lundberg at 3:00 p.m.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Several citizens with an interest in the proposed Phillips Road ULID were in attendance.

CONSENT AGENDA

1. Approval of Board Meeting Minutes of June 1, 2015
2. Approval of Vouchers WSUD #24016 through #24056 in the amount of \$571,424.41
3. Approval of Vouchers SKWRF #13112 through #13133 in the amount of \$982,123.43
4. Approval of June Payroll in the amount of \$169,044.16

Commissioner Hart moved to approve items in the Consent Agenda. The motion was seconded by Commissioner Way; motion approved 3-0.

INTRODUCTION OF SUMMER WORKERS

SKWRF Plant Manager Screws introduced summer worker, John Wright, and Operations Manager Winters introduced summer workers, Molly McComas and Marco Grilli.

BOARD DISCUSSION/ACTION

Resolution 554-15, Contract Award – Lift Station Pumps & Controllers

Commissioner Hart moved to approve Resolution 554-15. The motion was seconded by Commissioner Way; motion approved 3-0.

Study Session - Uniformed Administrative Code Book

The Board went into a study session to review with General Manager Wilson and District staff the proposed Administrative Code Book and Resolutions 550-15 and Resolution 551-15.

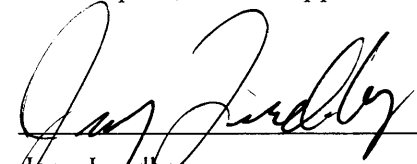
EXECUTIVE SESSION

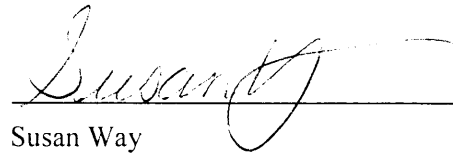
The Board of Commissioners went into Executive Session at 4:55 p.m. with General Manager Wilson for fifteen minutes to discuss employee performance and General Manager employment agreement.

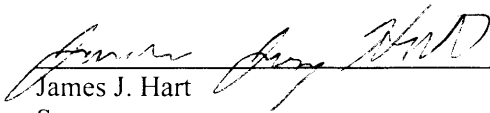
The Board returned to regular session at 5:10 p.m.

ADJOURN

Commissioner Hart moved and Commissioner Way seconded the motion to adjourn the meeting at 5:11 p.m., motion approved 3-0.

  
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Jerry Lundberg  
Chairperson

  
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Susan Way  
Vice-Chairperson

  
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James J. Hart  
Secretary

**PAYROLL AND ACCOUNTS PAYABLE VOUCHER INFORMATION  
JUNE 15, 2015 WSUD BOARD MEETING**

<b>JUNE PAYROLL:</b>	<b>91925</b>	<b>SEWER OPERATIONS</b>	<b>53,905.17</b>
	<b>91926</b>	<b>WATER OPERATIONS</b>	<b>54,925.81</b>
	<b>91927</b>	<b>INFORMATION TECHNOLOGY</b>	<b>6,704.08</b>
	<b>91928</b>	<b>SKWRF</b>	<b>53,509.10</b>
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	<b>GRAND TOTAL PAYROLL ALL FUNDS:</b>		<b>169,044.16</b>
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**ACCOUNTS PAYABLE: DISTRICT**

District voucher #24016 issued 6/9/15 in the amount of \$22,875.54; and vouchers #24017 through #24056 issued 6/22/15 in the amount of \$548,548.87:

Fund 91924 - WTR/WW Rev Bond Debt Service Fund	0.00
Fund 91925 - Wastewater Operating Fund	306,427.51
Fund 91926 - Water Operating Fund	219,183.14
Fund 91927 - Information Technology Fund	9,356.01
Fund 91930 - Water Capital Improvement fund	36,457.75
Fund 91933 - Sewer Capital Improvement Fund	0.00
<b>TOTAL DISTRICT ACCOUNTS PAYABLE</b>	<b>571,424.41</b>

**SKWRF**

SKWRF vouchers #13112 through #13133 issued 06/22/15 in the amount of \$982,123.43:

Fund 91928 - SKWRF Operating Fund	982,123.43
Fund 91931 - SKWRF Capital Improvement Fund	0.00
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<b>TOTAL SKWRF ACCOUNTS PAYABLE</b>	<b>982,123.43</b>

<b>GRAND TOTAL ACCOUNTS PAYABLE ALL FUNDS</b>	<b>1,553,547.84</b>
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