



2924 SE Lund Avenue, Port Orchard, WA 98366
(360) 876-2545 • Fax (360) 874-5030
www.customerservice@wsud.us

BUDGET BILLING REQUEST FORM

West Sound Utility District offers a Budget Billing program to its customers to facilitate their payment of District water and sewer bills. This program is available to residential customers only. It allows single family and duplex unit customers to pay an equal monthly sum for West Sound Utility District utility bills throughout the year based on their prior twelve (12) month billing history. If you have questions, please feel free to call (360) 876-2545.

PLEASE PRINT

AUTHORIZATION AGREEMENT FOR BUDGET BILLING

WSUD Acct. #: _____ WSUD Ref. #: _____

I/we hereby authorize West Sound Utility District to establish my/our account on a monthly billing cycle and to average my/our billings based on my/our prior twelve (12) months billing history to reflect the average billing amount to be paid each billing.

NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

SERVICE ADDRESS: _____

This authorization shall remain in full force and effect until West Sound Utility District has received written notification from me (or either of us if there is more than one name on the account) of its termination in such time and in such manner to afford WSUD reasonable opportunity to act on it. Upon termination of budget billing my/our account shall be paid in full regarding all sums owing through the Budget Billing program termination date.

West Sound Utility District reserves the right to modify the terms of this agreement or to terminate it at the sole discretion of the District.

SIGNATURE: _____ **DATE:** _____

NOTE: This form will be in effect for one (1) full year; open enrollment begins November 1st through December 31st and takes effect January 1st of each year.

RETURN completed and signed Budget Billing Request Form to:

**WEST SOUND UTILITY DISTRICT
CUSTOMERSERVICE@WSUD.US**

West Sound Utility District recommends that you retain a copy of this completed form for your personal records.

A. ELIGIBILITY REQUIREMENTS:

A residential customer is eligible for BUDGET BILLING payments plan if:

1. There has been a twelve (12) month consecutive history of the customer making payments of their utility bill on time to the District for the subject property; and
2. The request for billing to begin pursuant to the BUDGET BILLING plan has been made when the customer's balance on its water and sewer account is zero.

B. METHOD OF CALCULATION:

The District shall recalculate the customer's monthly payment twice a year and the residential customer will be billed the average amount for that period. This means the monthly payment may go up or down based on the customer's history of utility usage.

If the customer becomes delinquent or in arrears of its water and/or sewer bill, the BUDGET BILLING plan will stop, the customer will be removed and will not be eligible to be reconsidered for the program for the next twelve (12) months.